

MINUTES
Regular Board Meeting
Almont Community Schools Board of Education
April 22, 2019

CALL TO ORDER

President Bowman called the Regular Board Meeting of the Almont Community Schools Board of Education to order at 7:00 p.m. in Media Center at Almont High School, 4701 Howland Rd, Almont, MI 48003

Present

Michael Sullivan, Jill O'Neil, Jennifer Mitchell, John Brzozowski, Dallas Walton, Paul Bowman, John Miles, and Superintendent Dr. William Kalmar

Visitors: 28

PLEDGE OF ALLEGIANCE

ROLL CALL: All Present

APPROVAL OF AGENDA

Agenda was approved as presented

COMMUNICATIONS

Student Council members updated Board on – Links field trip to CJ Barrymore, Prom and teacher appreciation.

Dean Transportation (family run Michigan based business)– presented to the Board regarding running the transportation department. Highlights included pay match or more per hour, 401k matching (immediate vesting), paid training, locked in seniority, personal days, life insurance and health insurance. In other districts 95% of the current drivers apply to Dean and 95-98% of those get hired by Dean. They are proud that once in a district they stay – they have never lost a contract.

QUESTIONS AND COMMENTS: AUDIENCE

Jodi Mulligan, Tim Mulligan, Jo Tessmer, Mike Miodowski and Karen Klos all asked questions regarding Dean Transportation of the Board.

Dr. Kalmar will be in N.Branch tomorrow where he will talk to their administration about Dean (who has been in N. Branch for 5 years and just renewed with them).

APPROVAL OF MINUTES

Moved by Miles, supported by O'Neil, the Board of Education approve the Consent Agenda:

- A. Approval of the Minutes from the March 18, 2019 Regular Meeting
- B. Approval of the Minutes from the March 18, 2019 Closed Session – Impending Litigation

P, 41, 7-0-0

BILLS PAYABLE AND FINANCIAL REPORTS

Motion by Brzozowski, supported by O’Neil the Board of Education approve the bills payable and the financial reports as proposed by the administration and reviewed by the Finance Committee.

March 19.-April 22, 2019

General Fund Total	\$	444,190.10
School Lunch Fund*	\$	56,903.21
2012 Refunding Bonds	\$	-
2013 SBL Refinance	\$	-
2013 Refunding Bonds	\$	-
2016 Refunding Bonds	\$	-
2014 Sinking Fund	\$	5,771.87
Sub-total	\$	506,865.18

ACH Transactions:		
Payroll	\$	736,761.59
EduStaff	\$	15,909.46
Bank Fees (PNC)	\$	-
Procure Fees Automatic payment	\$	139.68
Meal Magic Fees Automatic Payment	\$	5.00
Total Funds Spent	\$	1,259,680.91

Check numbers 38326-38465

Void checks 38434

Multi-Stub Voids which have no value and no impact on accounts as presented:

(All multi-stub voids) 38341, 38342, 38458

Approval of check numbers covering these invoices range from check number 38326-38465 and voided checks as presented: Voided check(s): 38434

P, 42, 7-0-0

ORCHARD PRIMARY, ALMONT MIDDLE SCHOOL, AND ALMONT HIGH SCHOOL TRUST AND AGENCY ACCOUNT REPORTS

The Trust and Agency Accounts were approved as presented.

NEW BUSINESS

Superintendents Report

Dr. Kalmar discussed the school play – Thank you to Mr. Miles, Mrs. Sullivan, Mrs. Nielsen, and Mrs. Mitchell.

MS – Thank you Teresa Deneweth for coordinating testing, Mr. Johnson for the Active Schools Challenge.

OP – Thank you C. King for the Tutoring support at the Congregational Church

HS – Kudos to Teresa Deneweth and Dawn Wedemeyer for testing support and coordination

Board of Education: Questions

None

NEW BUSINESS

Finance

Approval of Reimbursement Rates – Breakfast, Lunch, Dinner

Moved by Brzozowski, supported by O’Neil, the Board of Education approve the per diem and mileage rates as listed below:

Breakfast \$10.00

Lunch \$10.00

Dinner \$15.00

Mileage Rate would stay at .45 per mile

P, 43, 7-0-0

Approval of Latch-Key Rates

Moved by Brzozowski, supported by O’Neil, the Board of Education establish the following rate schedule for the 2019/2020 Latchkey Program:

Per Student Registration Fee: \$60.00 one time fee

Per Family Registration Fee: \$75.00 one time fee if more than one family member attends

Hourly Rate: \$ 4.25 per hour

Drop-In Fee: \$ 5.50 per hour

Late Fee(s): \$10.00 every 10 minutes (1st two occurrences)

\$20.00 every 10 minutes (3rd and subsequent occurrences)

P, 44, 7-0-0

Approval of PreSchool Tuition Rates

Moved by Brzozowski, supported by O’Neil, the Board of Education establish the preschool tuition rate for the 2019/2020 school year at \$760.00 per fifteen (15) week semester or \$1520.00 per year.

P, 45, 7-0-0

Approval of Athletic Pricing

Moved by Brzozowski, supported by O’Neil, the Board of Education establish the following rate schedule for Athletics during the 2019/2020 school year.

Ticket Prices:

Varsity Game: \$5

JV or Freshman Game: \$4

Middle School Game: \$3

Almont Student Grades 4-12

Student with ID: \$0

Students without ID: \$5

Tournaments: \$5

Pay to Participate:

High School: \$125 for 1st sport, \$100 for 2nd sport, \$75 for 3rd sport

Middle School: \$95 for 1st sport, \$70 for 2nd sport, \$45 for 3rd sport

(this includes all paid coach sports and clubs)

Students who qualify for free lunch pay \$0 and students who qualify for reduced lunch pay ½ price.

Discussion:

Mitchell and Brzozowosk were concerned with why we were making this change.

Kalmar - to promote more student attendance at sporting events. Also the discontinuation of the Family pass should make up some of the difference. We can re-look at it in the future.

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P, 46, 5-2-0 (Brzozowski and Mitchell – no)

Approval of Summer Wage Rate

Moved by Brzozowski, supported by O’Neil, the Board of Education establish the rate of pay for tech department help at \$9.75 and all other temporary summer help at the minimum wage of \$9.25.

P, 47, 7-0-0

Approval of Substitute Teacher Rate

Moved by Brzozowski, supported by O’Neil, the Board of Education keep the following Substitute Teacher rate schedule for 2019/2020:

\$80.00 per day

\$94.25 after 10 consecutive days in the same assignment

\$113.25 after 20 consecutive days in the same assignment

Discussion:

Miles – what do sub fill rates look like lately

Kalmar – they are still down even with EduStaff

P, 48, 7-0-0

Approval of Annual Chartwell Contract

Moved by Brzozowski, supported by O’Neil, Board of Education renew the Chartwells contract for the 2019/2020 school year as follows:

Meal factor \$3.5450

Management fee .0682 per meal

Administrative fee of \$2,784per month for 10 months

Contract to be marked VIII (B) 7 and attached to the official minutes

P, 49, 7-0-0

Approval of Engineering Firm

Moved by Brzozowski, supported by O’Neil, the Board of Education enter into a contract with Davis Land Surveying and Engineering for project oversite of the Almont High School Service Drive project.

Discussion:

Walton – Do we have an estimate on these costs?

Kalmar – in discussion with Davis they have an agreement that it will not exceed \$10,000.

Bowman – setting a limit would mean that the Board would have to come back to increase the limit and may slow down the project. They will keep it below the limit that the Superintendent can approve.

Kalmar – Davis and Diamond are coming in soon to put a plan for the project together and these issues will be discussed at that time.

P, 50, 7-0-0

Approval of Lawn Service

Moved by O’Neil,, supported by Sullivan, the Board of Education enter into a contract with Yard Services, Inc. for the District lawn service and field striping as detailed in the attached contract.

Discussion:

Brzozowski wanted it noted that this contract will come at an increase to the district. He has no doubt that they will do a great job but it will be at a higher cost.

Bowman – yes it is more money but we hope to avoid some of the issues we have had in the past.

P, 51, 6-1-0 (Brzozowski – No)

Personnel

Approval of Resignation

Moved by O’Neil, supported by Sullivan the Board of Education accept the resignation of Mrs. Sonya Szydowski and wish her well in her new adventures.

P, 52, 7-0-0

Policy

Designation of Representative for the Annual ISD Meeting

Moved by Sullivan, supported by O’Neil, the Board of Education designate Jennifer Mitchell as its designee to attend the Annual Meeting of the Intermediate Board of Education to be held on May 15th at 7:00 p.m. in room 146 at the Education and Technology Center.

P, 53, 7-0-0

Consideration of Representative to the IWD Biennial Election

Read attached Resolution beginning with first WHEREAS

Resolution will be attached to the official minutes and marked VIII (D) 2

P, 54, 7-0-0

First Reading of Neola Policies – No Motion

Bylaw 0100 – Definitions (Revised)

The new law requires that a District establish procedures by which an absent member may participate in and vote on business and procedures by which the public is provided notice of the member's absence and information on how to contact the member to provide input prior to the meeting.

Bylaw 0167.2 – Closed Session (Revised)

This bylaw was revised to allow the Board to consider security planning to address existing or potential threats to the safety of students and staff in closed session (MCL 15.268(k)).

Policy 1422.01 – Drug-Free Workplace (New)

This new policy was prepared to provide the same policy requirements for administrators as is currently provided in Policy 3122.01/4122.01 for other employees.

Policy 1430/3430/4430 – Leaves of Absence (NEW/Revised)

This new policy and revisions to existing templates are in response to recent legislation, the Paid Medical Leave Act (PMLA), signed into law by outgoing Governor Rick Snyder on December 13, 2018. The PMLA, formerly known as the "Earned Sick Time Act," requires employers to pay eligible employees for earned medical leave time, which may be used for personal or family health needs. The Act takes effect March 29, 2019.

Policy 2210 – Curriculum Development (Revised)

On December 18, 2018, the Michigan Department of Education released its model program of instruction in career development as required by previous changes to M.C.L. 380.1166a(1). Beginning with the 2019-

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2020 school year, Districts must ensure that grade appropriate instruction on career development is provided in grades K – 12. This policy was revised to reflect this requirement. Districts also should review and incorporate the Michigan Career Development Model or a district-developed model that meets the requirements of the statute.

Policy 2414 – Reproductive Health and Family Planning (Revised)

This policy was revised to delete reference to Michigan Department of Education (MDE) publication that is no longer provided as official guidance regarding reproductive health and family planning.

Policy 3120 – Employment of Professional Staff (Revised)

Policy 3120.04 – Employment of Substitutes (Revised)

The legislature amended M.C.L. 380.1233 to expand the criteria for persons eligible to substitute teach in the areas of industrial technology and career and technical education.

Policy 5113.01 – Schools of Choice (Intra-District) (Revised)

Policy 5113.02 - School Choice Options Provided By Federal Law (Revised)

These policies have been revised to reflect the reauthorization of the Elementary and Secondary Education Act (ESEA) through the Every Student Succeeds Act (ESSA), thus eliminating references to the No Child Left Behind (NCLB) legislation.

Policy 5200 – Attendance (Revised)

This revision modifies the mandatory attendance age provided by law.

Policy 6321 – New School Construction, Renovation (Revised)

This policy has been revised to include the requirement of the new school safety legislation for consultation with first responder agencies during the planning of new construction or major renovation of school buildings.

Policy 6325 – Procurement - Federal Grants/Funds (Revised)

This policy is revised in response to audit questions regarding Small and Minority Businesses and Women’s Business Enterprises. The language added clearly references the entities in question which had originally been encompassed by the C.F.R. citation. A new administrative guideline is offered to provide more information regarding affirmative steps the District should take in encouraging competitive participation in the procurement process.

Policy 6605 - Crowdfunding (Revised)

Revisions to this policy and related administrative guideline are prompted to recent attention by the Auditor of State (AOS) regarding this evolving fundraising mechanism. Emphasis was added in policy to address the importance of privacy protection for students and to maintain appropriate fiscal safeguards.

Policy 8400 - School Safety Information (Revised)

This policy has been revised to reflect the reauthorization of the Elementary and Secondary Education Act (ESEA) through the Every Student Succeeds Act (ESSA), thus eliminating references to the No Child Left Behind (NCLB) legislation.

Policy 8402 – Emergency Operations Plan (New)

This new policy is provided to assist districts in complying with MCL 380.1308b. The new law calls for collaboration, review, and notification obligations to be met by the District.

Policy 8500 – Food Services (Revised)

This policy has been revised in response to issues raised by United States Department of Agriculture (USDA) reviews of District policies and procedures. The USDA's position is that an appropriate "team" is required to approve any dietary modification to the school's USDA-reimbursable meal pattern for a student, whether or not that student has a disability or is eligible for a Section 504 plan.

Policy 8640 - Transportation for Field and Other District-Sponsored Trips (Revised)

This policy and related administrative guidelines have been revised as part of a regular review of Neola templates to assure compliance with current regulations and practice.

Approval of Memorandum of Understanding

Moved by Mitchell supported by O’Neil, the Board of Education enter into the attached Memo of Understanding regarding the Lapeer County Education Attainment Fund Program.

P, 55, 7-0-0

Approval of School Calendar

Moved by Mitchell, supported by O’Neil, the Board of Education adopt the attached 2019-2020 school year calendar as presented.

Discussion:

Board discussed snow days in the future, using winter break for make-up days, why we go back before labor day, less half days, working with the AEA.

P, 56, 7-0-0

COMMENTS: AUDIENCE

None

Comments BOE

Mitchell wanted to thank Dr. Kalmar, Ms. Tomhave and S. Fred for the enrollment increase at EdTech. Mitchell also expressed interest in a special meeting sometime in June for the whole Board to look at next year’s budget.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Motion by Miles supported by Walton, that the April 23rd, 2018 Regular Meeting be adjourned at 9:38 pm.

P, 57, 7-0-0

Approved _____
Date

Signed: _____
John Miles, Secretary

Signed: _____
Paul Bowman, President